Getting Started with On It!



On It! is your center for proactive planning & memory so that you never forget another thing again. The features are powered by the most advanced AI-GPT technology out there, giving you super-planning super powers.

These AI-GPT powered **On It!** features include Memos, Checklists, Greeting Cards & Tips.



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The On It! tab

Within the On It! tab, you can create a new note or search previous inputs in Memos, or receiving a Checklist or Tips for planned events, tasks, etc.

In the near future you will also be able to create AI based reminders.



a



On It! Alerts



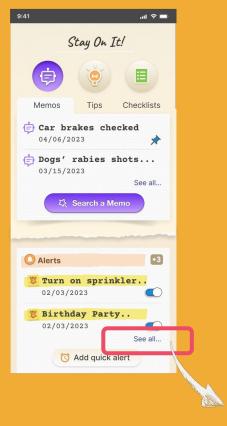
b



Quick Alert

- To quickly add a new alert by pressing the Create Quick Alert button.
- Set the time you want the alert to sound & notify you. Press **Done** to confirm.
- When the popup notification appears, you can either close the alarm or "snooze" it.





On It! Alerts





For your convenience, you can see all of your upcoming and future alerts in one place.

Your On It! homepage will show you the next upcoming alerts. For the full view, press "See all..."



Thank you!